

AutoMARK DUTY CARD – RCV

- DUTY**
- Assist voters who wish to use the AutoMARK to mark their ballots, instead of using a pen

1. It is important for the voter to insert the ballot straight into the AutoMARK. The voter must wait while the AutoMARK displays the ballot. The voter has the option of using these features:

Headphones combined with Braille keypad. Voter should have headphones on **before** feeding ballot into ballot marker. When not in use, the headphones should be **unplugged** and kept at the Ballot Judge table.

- SCREEN button can be activated for privacy: Votes may be printed when the privacy screen is in use. As necessary, identify the current status of the screen – public or private – and explain how to change it.
- REPEAT button can be used to have audio instructions repeated.
- SPEED button can be used to increase/decrease speed of speech.
- VOLUME button can be used to raise/lower the sound.
- Synthesized voice can be altered by holding down the REPEAT button for three seconds.
- Voters may bring their own headphones – two different size headphone jacks are available.
- Some voters may find it easier to listen to English rather than read printed English.

Display & Touch screen

- ZOOM IN/OUT screen enlarges the information on the screen and increases the size of the area which the voter must touch.
- HIGH CONTRAST screen is white lettering on black background.

2. The AutoMARK will guide the voter through the voting process. The AutoMARK will not allow a voter to overvote within an office ranking. Voters may review their votes before selecting MARK BALLOT.

3. The voted ballot is returned to the voter and the voter inserts the ballot into Ballot Counter to be counted.

Troubleshooting AutoMARK Problems	Solution
Stuck Ballot	<ul style="list-style-type: none"> • Insert key and turn to TEST • Select EJECT BALLOT – Try twice if necessary
All other problems	<ul style="list-style-type: none"> • Please contact Minneapolis Elections (612) 673-3030

SUPPLIES NEEDED

- AutoMARK on its table with 5 ft. wide entrance area to accommodate voters in wheelchair
- 1 or 2 chairs - available but not blocking access or use of AutoMARK
- Unplugged headphones - store with Ballot Judge when not in use
- Cleansing wipes for AutoMARK screen and headphones
- Keep AutoMARK key in Supply Envelope when not in use